

**HANFORD JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEE
Meeting of February 23, 2021
Hanford Joint Union High School District Office
823 W. Lacey Boulevard, Hanford, California
5:30 PM Closed Session • 6:00 PM Open Session**

MINUTES

I. CALL TO ORDER

President Martella opened the meeting at 5:30 p.m. with Trustees present: Chavarin, Gillum, Johnson, Martella and Massey.

A. COMMENTS FROM THE PUBLIC ON CLOSED SESSION ITEMS

No comments from the public.

II. ADJOURN TO CLOSED SESSION

The meeting was adjourned to closed session at 5:30 p.m. by President Martella. Trustees present: Chavarin, Gillum, Johnson, Martella and Massey.

Discussion took place regarding:

- ≈ Public Employee Discipline/Dismissal/ Release (Certificated) (GC 54947)
- ≈ Public Employee Appointment (Certificated Management) (GC 54957)
- ≈ Public Employee Appointment (Certificated) (GC 54957)
- ≈ Public Employee Discipline/Dismissal/Release- Request for Extended Leave of Absence (Classified) (GC 54957)

III. RECONVENE TO OPEN MEETING, FLAG SALUTE AND WELCOME

President Martella, reconvened the open meeting at 6:37 p.m. Trustees present: Chavarin, Gillum, Johnson, Martella and Massey.

Administrators/staff present: Rosa, Creech, Fagundes, Peters, Whaley, Stidman, and Stout.

President Martella led the flag salute.

IV. REPORTS / BUSINESS

A. REPORT OF CLOSED SESSION

President Martella reported that during closed session held earlier tonight, the Board of Trustees voted to deny Classified Employee #44381's request for Extended Personal Leave of Absence.

Trustee Johnson moved and Trustee Gillum seconded to deny the request for Extended Personal Leave of Absence. The motion was approved by the following roll call vote:

Massey:	Aye
Chavarin:	Aye
Martella:	Aye

Johnson: Aye
Gillum: Aye

B. COMMENTS FROM THE STAFF

No comments from the staff.

C. COMMENTS FROM THE PUBLIC

Mr. and Mrs. Mike Nieves, parents of an incoming Hanford West High School freshman student, appeared before the Board to appeal the denial of an Intradistrict transfer for their son to transfer from Hanford West to Sierra Pacific High School. After addressing the Board, Mr. and Mrs. Nieves requested that the Board consider their appeal request to overturn the denial and approve their son's transfer request. The Board thanked the parents for attending this evening.

D. CORRESPONDENCE

No correspondence.

E. CONSENT AGENDA

1. Warrants – Payment of Warrant Requests: 02/12/2021, 02/19/2021
2. Minutes of Regular Board Meeting: 02/09/2021

Motion was made by Trustee Chavarin, seconded by Trustee Johnson to approve the Consent Agenda items as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

F. SUPERINTENDENT'S REPORT

1. HJUHS Community Ambassador Program

Superintendent Rosa provided an update on the HJUHS Community Ambassador Program, which has been under development for the past year. It is comprised of community volunteers tasked as serving as liaisons between our district and the families of our traditionally underserved student populations.

Superintendent Rosa made note of the Ambassador webpage, located on the district's website, which provides a calendar of meetings and events, as well as a brief introduction of our ambassadors. The program plans to hold an Ambassador Town Hall twice a year, with the first one scheduled for April 14, 2021. The topic for this town hall will be Career Technical Education (CTE), where we will provide information on all the district offers on CTE and what barriers may exist to student access to these programs.

HJUHS Trustees are welcome to sit in on these meetings at their will. Trustee Massey has attended a meeting and noted she believes this program will enable ambassadors to pass district information out to their much needed communities by a trusted community member.

This item is presented for information only.

2. Agreements Signed by Superintendent or Designee

- Fresno Pacific University- Field Experience and Practicum Agreement
- Foundation for Community Colleges- Data Sharing and Services Agreement
- Kings County Office of Education- Annual SARB Agreement
- Kings County Office of Education- Annual Fingerprinting and Certification of Substitutes Agreement

Motion was made by Trustee Johnson, seconded by Trustee Chavarin to approve the Consent Agenda items as presented.

Ayes:	Chavarin, Gillum, Johnson, Martella and Massey
No:	None
Abstain:	None
Absent:	None

G. FINANCIAL REPORT

1. Financial Report

Business Director Fagundes presented the financial report for the period of July 1, 2020 through January 31, 2021, which contains all district funds.

Fiscal Impact: The budgeted estimated ending balance for the General Fund is \$9,909,353.24.

This item is presented for information only.

2. Quarterly Portfolio Compliance Report

Director Fagundes presented the Quarterly Portfolio Compliance Report, provided by the Kings County Treasurer's Office to show investment activity. This report is for the quarter ending December 31, 2020.

The Pooled Investment Account produced the following for the quarter:

Net Interest Earning Apportioned	\$1,081,319
Net Yield on Investments	0.9455%
Net Yield on Pooled Treasury Funds	0.9249%
Total Average Funds Invested	\$454,983,277

Fiscal Impact: Hanford Joint Union High School District funds in the Pool as of December 31, 2020 were \$40,394,560.19. The interest rate earned was 0.9249%.

This item is presented for information only.

3. 2019/2020 Fiscal Audit – Eide Bailly Presentation

Mr. Alfred Arballo from Eide Bailly joined the meeting virtually to provide a summary of the audit report.

Mr. Arballo noted there are no audit findings again this year. He reviewed the Statement of Net Position and highlighted the General Fund increased \$1

million to \$9.7 million; our available reserves ended above 13%; and, our ADA has increased by 189 over the last two years.

Looking ahead to the Fiscal Year 2021, Eide Bailly will look at the district's: 1) Distance Learning program to ensure we met minimum daily instructional minute requirements; 2) Adopted Reengagement Plan; and, 3) Federal compliance testing of COVID response funding.

There were some items noted in the Management Observation Letter that have been addressed with ASB at Hanford West High School, which was the site selected this year for audit. He did note that there were no written findings included in the report. Brief discussion ensued on the items noted on the Management Observation Letter relative to the Hanford West ASB report.

This item will be brought back at the next regularly scheduled meeting for board consideration.

4. Resolution 21-05 2020/2021 Budget Revisions

Director Fagundes presented Resolution 21-05, the 2020/2021 Budget Revisions for the period of November 19, 2020 through January 31, 2021. Once these revisions have been approved, the Kings County Office of Education will roll the Working Budget to the Revised Budget.

Budget revisions will be presented to the Board again at the end of the fiscal year.

Fiscal Impact: Various updates have been entered for the second interim report.

This item will be brought back at the next regularly scheduled meeting for board consideration.

5. Second Interim Report

Director Fagundes presented the Second Interim Report for the 2020/2021 fiscal year, which reports the actuals for the period of July 1, 2020 through January 31, 2021.

Fiscal Impact: Various updates have been entered for the Second Interim Report.

This item will be brought back at the next regularly scheduled meeting for board consideration.

6. Declaration of Surplus Property

Assistant Superintendent Creech presented the declaration of Surplus Property, consisting of several pieces of IT equipment as itemized in the agenda packet. This item is presented for information and action.

Motion was made by Trustee Chavarin, seconded by Trustee Johnson to approve the Declaration of Surplus Property as presented.

Assistant Superintendent Creech noted that we contracted with Plan IT ROI, who picks up our surplus items and will dispose of what they are not able to

recycle. There is no charge to pickup our items, plus they pay us something for what can be recycled.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

7. HW Modernization Phase 3 Project

Assistant Superintendent Creech presented the Hanford West High School Modernization Phase 3 Project. She noted that three bids were received on February 17, 2021. A summary of each was included in the board packet.

Mandatory Pre-Qualification is required for this project as required in Public Contract Code 20111.6 and as established by Resolution No. 20-25. This requirement is mandatory for contractors and mechanical, electrical and plumbing sub-contractors to be prequalified on projects that exceed \$1 million dollars that will be funded from the Leroy F. Greene School Facilities Program. The apparent low bidder on this project cannot be considered due to the mechanical sub-contractor prequalification requirement not being met.

Fiscal Impact: This project will be funded from Measure W Bond Funds, Leroy F. Greene School Facilities Funds and Building Reserves.

Administration's recommendation is to reject the lowest bid as non-responsive and move to the next lowest responsive bidder. Administration recommends approval of the next lowest responsive bidder, Seals Construction, Inc. for a base bid of \$6,721,000 and Additive Alternate #2 for \$6,345 (to trench out to the marquee) for a total contract sum of \$6,727,345.

Motion was made by Trustee Johnson, seconded by Trustee Chavarin to approve the contract to Seals Construction, Inc. for the base bid of \$6,721,000 and the Additive Alternate #2 for \$6,345 for a total contract sum of \$6,727,345 as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

8. HH Modernization Interim Housing Project

Assistant Superintendent Creech presented the Hanford High School Modernization Interim Housing Project. She noted there were two bids received on January 17, 2021. A summary of each was included in the board packet.

Fiscal Impact: Administration recommends approval of Holloway Construction, Inc. for a total contract sum of \$135,950.

Motion was made by Trustee Chavarin, seconded by Trustee Massey to approve the contract to Holloway Construction, Inc. for a total contract sum of \$135,950 as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey

No: None
Abstain: None
Absent: None

H. EDUCATIONAL SERVICES / SPECIAL PROGRAMS / ADMINISTRATIVE SERVICES

1. Single Plan for Student Achievement

- Hanford High School
- Hanford West High School
- Sierra Pacific High School
- Earl F. Johnson High School
- Community Day School
- Hanford Online Charter

Educational Services Director Peters presented the Single Plan for Student Achievement for each stated school site and noted they received input from their respective Site Councils to reflect their academic Plans and budgets for the current school year. The SPSAs include both state and federal funding.

He noted that the SPSAs mirror the District LCAP. The sites take direction from the district plan and then organize it in a fashion that works for their sites. This year we contracted with the Kings County of Education to help us transition the plans onto a new format. A county consultant met with our principals for training and to ensure their plans met all requirements.

This item will be brought back at the next regularly scheduled meeting for board consideration.

2. Incoming Freshman Registration Update

Director Peters provided an update on Incoming Freshman Registration. He noted that we did not do feeder school site visits and went with 100% online registration, utilized ParentSquare, and consolidated the summer mailer. In 14 days of registration we had 83% registered, as opposed to 43% last year. Lindsey Surratt was acknowledged for her work coordinating this process.

This item is presented for information only.

3. HJUHS Annual Safety Plan Revision

The HJUHS Annual Safety Plan Revision returned for approval as presented.

Motion was made by Trustee Johnson, seconded by Trustee Gillum to approve the HJUHS Annual Safety Plan Revision as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

I. HUMAN RESOURCES

1. General Waiver Renewal Request: Option to Re-Locate HCDS to a Continuation High School Site (2021/2022)

Administrative Services Director Whaley presented the General Waiver Renewal Request for Option to Re-Locate Hanford Community Day School to a Continuation High School Site in 2021/2022.

The waiver will allow the district to better meet the needs of students who attend HCDS and Earl F. Johnson Continuation High School (EFJ) by allowing HCDS to be relocated on the EFJ. Both schools share a School Resource Officer, Social Worker, Counselor and Psychologist and this would allow these personnel to serve both schools on a daily basis.

A public hearing must be announced and held prior to board approval of this waiver request. The Notice of Public Hearing will be published in the Hanford Sentinel on March, 3, 4, 5, and 6, 2021. Interested persons may contact Mr. Ward Whaley prior to the public hearing or can make a statement at the appointed date/time.

This item will be brought back at the next regularly scheduled meeting for board consideration.

2. Summer School Courses and Staffing for 2021

Director Whaley presented the Summer School Courses and Staffing for 2021 which will be held at Sierra Pacific High School. Two sessions are planned for June 8—25, 2021 and July 6-23, 2021, from 7:45AM to 12:45PM.

We will offer two sessions of summer school this year, instead of one. In addition, we are expanding the number of course offerings due to learning loss as a result of the Covid pandemic. While our first priority is aimed at getting students back on track, there may also be opportunity for some students to take these courses for original credit.

Fiscal Impact: Summer School will cost approximately \$180,000 and is funded through the CARES Act funds, which is part of the Learning Loss Mitigation Funding the district was allocated.

This item is presented for information only.

3. Resolution 21-03 Temporary Assignment Authorization Pursuant to Education Code Section 44258.3

The Resolution 21-03 Temporary Assignment Authorization Pursuant to Education Code Section 44258.3 returned for approval as presented.

Motion was made by Trustee Chavarin, seconded by Trustee Johnson to approve Resolution 21-03 Temporary Assignment Authorization as presented.

Ayes:	Chavarin, Gillum, Johnson, Martella and Massey
No:	None
Abstain:	None
Absent:	None

4. Certification of 2020/2021 Temporary Athletic Coaches

The Certification of 2020/2021 Temporary Athletic Coaches returned for approval as presented.

Motion was made by Trustee Johnson, seconded by Trustee Gillum to approve Certification of 2020/2021 Temporary Athletic Coaches as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

5. 2021/2022 Declaration of Need for Fully Qualified Educators

The 2021/2022 Declaration of Need for Fully Qualified Educators returned for approval as presented.

Motion was made by Trustee Johnson, seconded by Trustee Gillum to approve the 2021/2022 Declaration of Need for Fully Qualified Educators as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

6. 2021/2022 Annual Statement of Need 30-Day Substitute Teaching Permits

The 2021/2022 Annual Statement of Need 30-Day Substitute Teacher Permits returned for approval as presented.

Motion was made by Trustee Chavarin, seconded by Trustee Massey to approve the 2021/2022 Annual Statement of Need 30-Day Substitute Teacher Permits as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

7. Spring Coaching Assignments for 2020/2021

Administrative Services Director Whaley presented an additional list of Spring Coaching Assignments for 2020/2021.

The list of coaches included in the Board's packet are paid and volunteer coaches for Hanford High, Hanford West and Sierra Pacific high schools. All of the coaches will have met the District requirements prior to board approval. This item is presented for information and action.

Motion was made by Trustee Gillum, seconded by Trustee Johnson to approve this additional list of Spring Coaching Assignments for 2020/2021 as presented.

Ayes: Chavarin, Gillum, Johnson, Martella and Massey
No: None
Abstain: None
Absent: None

8. Personnel Assignments

Director Whaley presented the following Personnel Assignments for information and action:

Certificated Resignation:

Scott Buller – Business/HOC Teacher, HOC, effective 06/04/2021

Certificated Retirement:

Lydia Prosnier – English Teacher, HCDS, effective 06/04/2021

Classified Employment:

Melinda Del Valle – Clerk I; HHS

Alvin Mello – Warehouse Technician; MOT

Certificated Management Employment:

Katy Culver – 2021 High School Principal; HWHS

Certificated Employment:

Andy Thornburg – Hanford Online Charter School Teacher; HOC

Motion was made by Trustee Chavarin, seconded by Trustee Johnson to approve Personnel Assignments as presented.

Ayes:	Chavarin, Gillum, Johnson, Martella and Massey
No:	None
Abstain:	None
Absent:	None

J. MAINTENANCE, OPERATIONS AND TRANSPORTATION REPORT

Director Stidman presented the MOT report:

- Our partnering with the City of Hanford to trim trees at Sierra Pacific has worked well. Director Stidman continues to meet with the city's Parks Supervisor to discuss future joint projects where we can pool our resources to the benefit of the district and city.

V. BOARD CALENDAR

Superintendent Rosa presented the board calendar which includes board meeting dates and the next KCSBA meeting, where Trustee Chavarin is our representative. Dr. Rosa also noted the Hanford High School WASC visit he referred to at our last meeting is a mid-term review and does not require board attendance.

VI. BOARD INFORMATION/DISCUSSIONS

A. BOARD COMMITTEE REPORTS AND UPDATES

Trustee Johnson attended today's District Curriculum Committee meeting. It was a brief meeting, where the team discussed the very hard work that the teachers and teams are doing, mostly centered around quickly and efficiently meeting the needs of all students, but in particular students who are struggling. They are using data from MTSS to identify students and hope to have summer school fill some of these gaps.

VII. ADJOURNMENT

President Martella adjourned the meeting at 7:43 p.m.

As presented by:



Dr. Victor Rosa, Secretary to the Board



Alicia Martella, President of the Board



Stacie Johnson, Clerk of the Board