

District: Hanford Joint Union High School District Site: Hanford West , Hanford High, Sierra Pacific



**Industry Sector: Business and Finance**

Pathway: Business Management (182)

Student Organization: Skills USA

California Sample Program of Study

Grade	English Language Arts	Math	Social Studies	Science	Career Technical Education Course	Other Required Courses or Recommended Electives		Sample Occupations relating to this pathway
9	<i>English 1 (1510)</i>	<i>Int Math 1 (2200)</i>		<i>Int Sci 1 (2530)</i>	Intro to Business & Finance (5140)	PE 1 (4500)	<i>Spanish 1 (3000)</i>	<b>Occupations requiring a high school diploma</b> <ul style="list-style-type: none"> <li>• Clerk</li> <li>• Receptionist</li> <li>• Secretary</li> <li>• Office Manager</li> <li>• Data Entry Clerk</li> </ul> <b>Industry recognized certifications, licenses, credentials or apprenticeships related to this pathway.</b> <ul style="list-style-type: none"> <li>• Microsoft</li> <li>• Typing Certificate</li> </ul> <b>Work Based Learning</b> <ul style="list-style-type: none"> <li>• Guest Speakers</li> </ul>
10	<i>English 2 (1640)</i>	<i>Int Math 2 (2200) or Int Math 2 H (2202)</i>	<i>Wld History (1050)</i>	<i>Biology (2530)</i>		PE 2 (4510)	<i>Spanish 2 ( 3010)</i>	
11	<i>English 3 (1670)</i>	<i>Int Math 3 (2205) or In Math 3 -H (2206)</i>	<i>US History (1090)</i>	<i>Chemistry (2620) or In Sci 2 (2532)</i>	Business Mgmt. Comm & Tech (5140)		<i>Art 1 (3500)</i>	
12	<i>English 4 (1700)</i>	<i>CLMP (2250) or AP Stats ( 2120)</i>	<i>Gov/Econ (1130/1170)</i>		Adv Mgmt. Ent, & Project Mgmt (5144)			

2 Year Postsecondary Degree/Certificate Programs

4 Year Postsecondary Program Options

**West Hills College Lemoore**

- Business Management (AS, Degree & Certificate)
- Business Administration (AS, /T Degree)
- Entrepreneurship (Local Certificate)
- Business Information Worker -(Certificate)
- Business AS Degree, (AS-T Degree, Certificate)
- Business Office Technology (AA Degree)

**COS Visalia/Hanford**

- Business Administration (AS-T)
- Business (AS)
- Business Financial Recordkeeping (Certificate)

**Fresno City College**

- Business Administration (AA, AS-T)
- Business Administration, Management (AS)
- Business & Technology (AS)
- Business Administration Management (Certificate)
- Business Technology Office (Certificate)

**Fresno State University**

- Business Administration (BA)

**Cal Poly San Luis Obispo**

- Business Administration (BS, MBA)

**UC Merced**

- Management & Business Economics (B.S.)

**Occupations requiring some post-secondary**

- Office Manager
- Executive Secretary
- Medical Office Administrator
- Law Transcriptionist/typist
- Data Entry
- Accountant I

**Occupations requiring 2 year Degree**

- Customer Service Assoc.
- Sales Associate
- Admin Assistant
- Bookkeeping, Account Clerk

**Occupations requiring BA/BS Deg.**

- Business Analyst
- Accounting Manager
- CTE Teacher
- Financial Analyst
- Marketing Manager
- Sales Manager

**Color Key As Follows: Courses may change depending on students Individual Learning Plan**

**Other Required Courses (A-G courses italicized)**

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**Dual/Concurrent Enrollment - Articulated Courses**

**Career Technical Education Courses (A-G courses italicized)**

**Certificate/Postsecondary Options**

**Sample Occupations/Certifications**